Sample form, not for offline completion.

Visit https://pmiprofessional.awardsplatform.com to enter.



1. PMI Project of the Year Award

The PMI Project of the Year Award recognizes excellence in project management practices including superior organizational results, innovation, and positive impacts on society.

PMI Project of the Year Award two-step evaluation process
PMI has updated its Project of the Year evaluation process for 2024. Project of the Year candidates are required to complete this entry form submitting their nomination. Finalists will be notified between 3-10 May 2024 and must be available 20-31 May for a virtual presentation to evaluators from which honorees will be selected.

Step 1 (All candidates)
All candidates applying for PMI Project of the Year must submit a 2,000-word written essay nominating their project. The Professional Awards Insight Team, a group of PMI volunteers and subject matter experts, will select a group of finalists to move on to the evaluator interview round.

Step 2 (Finalists)
Project finalists will move forward with a virtual presentation followed by a Q&A with members of the evaluation team. PMI will work with you to schedule a 1-hour time slot between 20-31 May 2024.

From these finalists, one overall top project will be selected and named 2024 PMI Project of the Year. In addition, one project will be selected from each subcategory and named 2024 winner of the following awards:

- PMI Technology Project Award
- PMI Social Project Award
- PMI Construction/Infrastructure/Engineering Project Award

PMI reserves the right not to select any winners for a particular year if the evaluations performed indicate that nominations do not meet the stated criteria.

Entry name

Purpose

The PMI Project of the Year Award recognizes excellence in project management practices including superior organizational results, innovation, and positive impacts on society.

Number of Awards

- One project will be selected the year's best overall project and named PMI Project of the Year
- Remaining projects will be evaluated for best-in-class project of their category (Technology, Social, or Construction / Infrastructure / Engineering)

- One best-in-class project category award winner will be selected from each of the Technology, Social, and Construction / Infrastructure / Engineering categories and awarded as follows:
  - PMI Technology Project Award
  - PMI Social Project Award
  - PMI Construction / Infrastructure / Engineering Project Award
- PMI will not select finalists in project categories
- PMI reserves the right to not select honorees for a particular year if the evaluations performed indicate that nominations do not meet the stated criteria

Awards are evaluated by project category. Nominees must select one category into which they submit their project for evaluation:

- Technology
- Social
- Construction / Infrastructure / Engineering

Projects may fit into multiple categories. Please select the category which you feel best aligns with your project. All projects within a category will be evaluated together and one winner selected as best-in-class for each project category.

Category selection is by nominator discretion. **PMI will not advise on which category a project should be submitted for entry.**

Project Eligibility

Eligible

- Project must have been completed no more than 18 months before the nomination deadline.
- The Lead Nominator does not require PMI affiliation.

Not Eligible

- Projects completed more than 18 months before the nomination deadline.
- Projects previously nominated for a PMI Project of the Year Award.
- Current PMI employees, PMI contractors, and/or PMI consultants.
- Current PMI Board members and members of PMI Board Reporting Committees are not eligible to apply for or act as a nominator for this award.

☐ I have read and confirm that the nominee adheres to all eligibility and qualification criteria for nomination.

☐ I have read the General Nominations Guidelines

PMI Permissions and Release Form

Please complete the PMI Permissions and Release Form (available under Resources or click here to download), save in PDF format and upload the PDF file below. Note that the form must be signed by the Nominee.

Permissions & Release Form upload

Nominator Overview

The Lead Nominator must:

- Assemble and submit the nomination package.
- Ensure that the nomination package is complete and meets all stated requirements at the time of submission. Incomplete nomination packages will not be evaluated.
- Review PMI General Nominations Guidelines.

All nominators:

- Cannot be the nominee's direct report or direct supervisor.

- Should be from different employers than that of the nominee and from each other.
- Should be chosen to provide various perspectives of the nominee's contributions.

Lead Nominator Contact Information

First name

Last name

PMI Membership number

PMI credentials

Organization

Title

Address

Country

PMI Region

Asia Pacific

China

Europe

South Asia

Latin America

Middle East/North Africa

North America

Sub-Saharan Africa

Phone number

Email

Communication Team

First Name (optional)

Last Name (optional)

Organization (optional)

Title (optional)

Address (optional)

Phone (optional)

Email (optional)

Project Manager Contact Information

First Name (optional)

Last Name (optional)

PMI Membership Number (optional)

PMI Credentials (optional)

Organization (optional)

Title (optional)

Address (optional)

Phone (optional)

Email (optional)

Project Sponsor Contact Information

First Name (optional)

Last Name (optional)

PMI Membership Number (optional)

PMI Credentials (optional)

Organization (optional)

Title (optional)

Address (optional)

Phone (optional)

Email (optional)

Project Overview

Project Name

Project Location

Country

PMI Region

- Asia Pacific
- China
- Europe
- South Asia
- Latin America
- Middle East/North Africa
- North America
- Sub-Saharan Africa

What was the start date?

What was the original completion date?

What was the final approved completion date?

What was the actual completion date?

What was the original budget? Provide numbers in USD

What was the actual budget? Provide numbers in USD

Note: Budget information is requested to assist evaluators in their project review. Data provided is strictly confidential

Project category selection

Project awards will be evaluated under one of three categories: Technology, Social, and Construction / Infrastructure / Engineering.

Select a category for your project submission. Should your project align with more than one category, choose the one which best aligns with your project.

I would like to enter my project into the following category:

◯ Technology

◯ Social

◯ Construction / Infrastructure / Engineering

Projects within a category will be evaluated together and one winner selected as best-in-class for each category. Category selection is by nominator discretion. **PMI will not advise on which category a project should be submitted for entry.**

Essay: Story of Project Success

Write a 2,000-word essay describing the 'Story of Success' of your project.

- Highlight the project's customer, the challenge, and the solution.
- Describe your method of delivery. What is your structure, what is the outcome?

Please use the following guidance to craft your essay

1. What was the specific challenge that your project addressed, and why was it significant?

- Describe the context and background of the project. What was the underlying problem or opportunity that inspired the project?
- What evidence can you provide to demonstrate the significance of this problem or opportunity?

2. What were the key outcomes and benefits of your project, and how did they meet or exceed the initial objectives?

- Discuss the tangible and intangible outcomes of your project. Provide evidence to demonstrate these outcomes, such as data, testimonials, or other relevant information.
- How did these outcomes benefit your organization, stakeholders, or community?

3. How did your project align with your organization's strategic goals or mission?

- Explain the strategic alignment of your project. How did it support or advance your organization's strategic goals or mission?
- Provide reasoning or evidence to illustrate this alignment.

4. How did you manage the delivery of your project?

- Describe your project management practices. How did you plan, execute, monitor, and close the project?
- How did you manage risks or changes?
- What methodologies, technologies, or practices did you use?

5. How did your project demonstrate the PMI values (Make It Easy, Aim Higher, Be Welcoming, Embrace Curiosity, Together We Can)?

Essay 2000 words

Supporting documents (optional)

You may submit up to five (5) images (jpg format) to support your project story. Any captions or explanations should be included as part of the image.

Document 1 (optional)



Document 2 (optional)



Document 3 (optional)



Document 4 (optional)



Document 5 (optional)



Submitted documents that do not adhere to specified requirements will not be accepted.

I, THE UNDERSIGNED, acting as the Lead Nominator, confirm that this nomination adheres to both the award guidelines, criteria, and the General Nomination Guidelines. I certify that the information provided in this nomination is complete and accurate to the best of my knowledge.

Lead Nominator Signature

By typing your full name, you are electronically providing your signature.

Date